

HALLIFORD COLTS FOOTBALL CLUB

COMPLAINTS PROCEDURE.

In the event that any member feels that he or she has suffered discrimination in any way or that the Club Policies, Rules or Code of Conduct have been broken should follow the procedures below:

They should report the matter to the Club Secretary, and if appropriate the Child Protection Officer, or another member of the Management Committee. Your report should include:

Details of what, when and where the occurrence took place.

Any witness statements and names.

Names of any others who have been treated in a similar way.

Details of any former complaints made about the incident, date, when and to whom made.

A preference for a solution to the incident.

The Club's Management Committee will sit for any hearings that are requested.

The Club's Management Committee will have the power to

Warn as to future conduct

Suspend from membership

Remove from membership

Any person found to have broken the Club Policies or Code of Conduct.